Please fill out all information and email to

Margaret_laporte@yahoo.com

DATE OF EVENT :	START TIME :	
HOME ADDRESS :	END TIME :	
CITY, STATE, ZIP :	HOURS NEEDED TO COMPLETE HAIR :	
EMAIL :	MAKEUP ARTIST :	
CELL PHONE :	MAKEUP ASSISTANT :	
ALTERNATIVE CONTACT :	HAIRSTYLIST :	Margaret LaPorte
WEDDING PLANNER CELL PHONE :	$HAIRSTYLIST(2^{nd}):$	
MAKEUP SERVICES	HAIR SERVICES	
NAMES OF PEOPLE FOR MAKEUP SERVICES :	NAMES OF PEOPLE FOR HAIR SERVICES :	
1.	1. Bride	
2.	2. Bridesmaid or MoB	
3.	3. Bridesmaid	
4.	4.Bridesmaid	
5.	5.Bridesmaid	
б.	6. Bridesmaid	
7.	7.Bridemaid	
8.	8.Mob/bridesmaid	
9.	9.	

SERVICES BREAKDOWN

DESCRIPTION :	QTY :	PRICE PER PERSON :	TOTAL :
MAKEUP:			
BRIDAL MAKEUP :			
ADDITIONAL MAKEUP :			
JUNIOR MAKEUP :			
FLOWER GIRL :			

AIRBRUSH UPCHARGE :			
LASH UPCHARGE :			
TOUCH UP (Hourly) :			
TRAVEL FEE :			
HAIRSTYLING :			
BRIDAL HAIRSTYLE :			
ADDITIONAL HAIRSTYLING:			
FLOWER GIRL :			
BRAIDS :			
EXTENSION APPLICATION :			
TOUCH UP (Hourly) :			
TOTAL OF SERVICES :		3	
GRATUITY (20%) :	N/A		
TOTAL W/GRAUITY :			
DEPOSIT (25%) NON REFUNDABLE			
BALANCE DUE : (day of event)			

Retainer : a non - refundable retainer of 50% of total cost for all contracted services is due upon Signing of this agreement, retainer payment is a condition for booking the services listed in the "Services Breakdown" below

The services listed in the attached "Services Breakdown" are the only services **Margaret LaPorte** agrees to perform and no services will be booked without a retainer payment.

If after contract signing and retainer payment client wishes to add services and/or persons receiving services, s/ he may do so only upon payment of additional retainer(s) of **25%** of the cost of all added services/participants.

1. _____Retainer Fees: All retainers must be paid to Margaret LaPorte directly and will not be added to balances due on the day of service. Cash, personal checks, cashier's checks, money orders and major credit cards are acceptable forms of payment for deposit(s). If additional services are added on the day of wedding, last minute service fees will be collected at time of services with an additional \$20 last minute fee, per person, per service.

2.____**Balance Due** - The balance due for services shall be due and owning on the date of services. Cash, personal checks, money orders, or cashier's checks, credit cards are acceptable forms of payment. The Client must provide a valid credit card or other form of payment at the signing of this agreement for the full amount.

If the Client cancels this contract 60 or more days prior to the service date only the deposit is owed. If the Client cancels this contract less than 60 days prior to the service date, the full balance is due and is nonrefundable. *this contract will be binding at signing due to less than 60 day period.

3. _____Expense Reimbursements - Client agrees to reimburse the attending artist/stylist for all reasonable expenses relating directly to the wedding event itself including, but not limited to, parking fees, destination travel fees, accommodations, etc. Both parties agree to discuss the existence of any such charges in advance of the event to avoid any surprise to the client as to what will constitute an expense and Margaret LaPorte agrees to supply expense receipts if requested.

4. N/A **Gratuity** - An 20% Gratuity for the artist/stylist is required where services will be performed for 6 or more persons at the event. The Gratuity is due when final payment for services is made. The client acknowledges that while no gratuity is required for parties below the above figure, that a gratuity is customary for good service. **Gratuity is calculated on total services, not balance due.**

5. **Returned Checks** - All returned checks will be subject to a minimum **\$40.00 NSF charge.**

6. **Substitutions** - *All **Margaret LaPorte** artists and hairstylists are top-notch professionals. In the event that a particular artist or stylist is unavailable or otherwise unable to provide contracted services, **Margaret LaPorte** reserves the right to make appropriate substitutions. Complimentary trials will be given in these circumstances.

7. Client preparation - Client acknowledges and agrees that she or he and others receiving services must have clean, moisturized skin prior to makeup application. Clean, dry (no flat- ironed) hair prior to hairstyling. Client acknowledges these requirements and agrees to prepare for make-up/hairstyling services accordingly. If person(s) receiving hair and/or make-up services is not properly prepared, thereby requiring the artist/stylist to spend time preparing the skin and/or hair, Client will be subject to overtime service fees. Client also acknowledges and agrees that all persons receiving make-up services shall provide their own mascara for sanitary purposes (we suggest waterproof in black). Individual false eyelashes will be provided for the bride at no extra charge and are available to attendants getting full-price makeup application for an additional charge of \$20 per person. Client shall disclose the existence of any allergies, medications that may affect the application of makeup/hair products, or any other condition of any person receiving services. If Client fails to make such a disclosure, no refunds will be provided for work unable to be performed because of these conditions.

8. **Failure to Perform** – **Margaret LaPorte** Artist/Stylists providing services are not responsible for services not completed or contract overtime fees due to delays caused by the Client. Client acknowledges and agrees that should she or anyone else receiving services not be prepared to receive services at the

10. **_____Unforeseen Circumstances** - In the event of fire, accident, flood, act of God, covid exposure or positive covid case, or other causes beyond the parties' control that prevent performance of the services, the parties release each other from the terms and obligations described here and from damages resulting from non-performance. In no event shall either party be liable for lost profits, sales, or any incidental, consequential, punitive or special damages arising from any breach of this Agreement.

^{9.} Unsanitary, infectious or unsafe conditions - We reserve the right to refuse services if or alter services if unsanitary conditions exist and/or contagious infections are present. Client understands and acknowledges that *Artists may alter service or NOT perform services where any contagious infections such as pink eye (conjunctivitis) or cold sores/fever blisters are present* and there shall be no refund of any deposit paid. Client acknowledges and agrees that verbal abuse or a Artist/Stylist is unacceptable by any person at the event and shall be grounds for the Artist/Stylist to cease services immediately. Client acknowledges that they will not be entitled to a refund for any work already performed and client may not review artist or stylist vendor poorly on social media or other review sites if this happens. Client also acknowledges that they will allow artist to work in safe conditons for personal safety. At any time, artist or stylist feels physically threatened or verbally abused, artist/stylist may cease the performace of services and exit the building.

11. ____Overtime Fee - An overtime fee of \$100 per hour for each artist/stylist will apply if services run beyond the stated End Time in the Services Contract. Any last minute additions shall be charged at \$350/hour. Additions requested on the day of service are at the discretion of the artist/stylist and are not guaranteed. Due to the size of the Client's bridal party, an Assistant Artist/Stylist [IS] / [IS NOT] needed at this time. If an assistant is needed there shall be an assistant fee of \$100.00 per hour (with a two hour minimum downtown & three hour minimum in the suburbs) will be applied to the balance due.

12. _____Service Times. Client acknowledges and agrees that the artist/stylist is only obligated to stay at the event while performing services. If the artist/stylist has completed all services before the contract end time, aritst/stylist will leave the event.

13.____**Interpretation.** If any provision in this Agreement requires judicial interpretation, the judicial body interpreting or construing such provision shall not apply the assumption that the terms hereof shall be more strictly construed against one party because of the rule that an instrument must be construed more strictly against the party which itself or through its agents prepares the same; the parties hereby agreeing that all parties and their agents have participated in preparation of this Agreement equally. Subject headings are provided for organization and shall not be considered in any interpretation of this agreement. "She" as used in this agreement is interchangeable with the pronoun "he".

14. _____Severability. If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid by any court, governmental agency or regulatory body, the remainder of this Agreement, or the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby and shall remain in full force and effect. To the extent permitted by applicable law, the parties hereto hereby waive any provision of law that renders any provision hereof prohibitive or unenforceable in any respect.

15. **____Governing Law.** This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the **State of Wyoming**, and each of the parties consents to the jurisdiction of the **Sweetwater County Court**, **Wyoming** for the purpose of any actions brought under or pursuant to this Agreement.

16. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, and no modification of this Agreement shall be valid unless such modification be put in writing and be signed by all parties.

THE UNDERSIGNED ACKNOWLEDGES THAT THEY HAVE RECEIVED, READ, AND THAT THEY UNDERSTAND THIS AGREEMENT'S CONTENTS. THE UNDERSIGNED ACKNOWLEDGES THAT THE DEPOSIT PAID TODAY IS NON-REFUNDABLE.

CLIENT SIGNATURE :	ARTIST / STYLIST SIGNATURE :
PRINT NAME :	PRINT NAME : Margaret LaPorte
DATE :	DATE :

Notes: Day of Please have Clean Dry hair. Washed NIGHT before or DAY OF. This will help us in creating the desired looks and keep us on time. We look forward to seeing you on your special day. Take care.

`Margaret LaPorte